MST THAHSINA AKTAR ASHA

MPA Graduate | Texas State University | Austin, Texas

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Education

Master's in Public Administration, *Texas State University*, **CGPA:** 3.92/4.00 **08/2023 – 12/2025**

BSS in Public Administration, *University of Barishal*, **CGPA:** 3.06/4.00 **01/2015 – 01/2020**

Work Experience

Research Assistant, *Meadows Center of Water and Environment* **06/2025 – 12/2025**

- Conducted research and data analysis on rainwater harvesting and water conservation projects across Texas.
- Performed compliance reviews, preparing reports, and coordinating with state agencies for sustainable water management.

Assistant Editor, *The Good Governance Worldwide - CPM Best Practices 2024* **06/2024 – 12/2025**

- Assisted in reviewing, editing, and formatting articles, symposia papers, and best practice reports for publication.
- Collaborated with the editorial team to ensure clarity, accuracy, and adherence to publication standards.

Graduate Instructional Assistant, *Texas State University* **09/2023 – 12/2025**

- Assisted the MPA Program Chair with administrative tasks, departmental coordination, and program support.

Intern, *City Manager's Office, City of San Marcos* **02/2025 – 04/2025**

- Provided support in conducting research, facilitating community planning initiatives, and reviewing policy documents.
- Observed and collaborated with planning staff on zoning, development review processes, and long-range planning projects.

Research Assistant, *Institute for Government Innovation* **06/2024 – 08/2024**

- Supported applied research and data analysis on local governance, public management, and emergency management projects.
- Prepared reports, case studies, and policy briefs promoting innovation and best practices in government operations.

Assistant Dorm Supervisor, *BRAC University* **10/2022 – 07/2023**

Skills Summary

- **Technical Skills:** ArcGIS, QGIS, SPSS, Stata, NVivo, Microsoft Office Suite, Adobe (Photoshop, Acrobat, Illustrator)
- **Research Skills:** Qualitative and Quantitative Analysis, Policy and Program Evaluation, Literature Review, Research Design

Research Experience

Rainwater Harvesting Requirements and Compliance in State Buildings of Texas **06/2025 - 12/2025**

- Analyzed Texas Govt. Codes to understand state mandates for installing rainwater harvesting systems in state buildings.
- Identified how Texas state agencies and facilities have applied these requirements in building projects.
- Compared actual installations to the statutory requirements to determine the extent of compliance.
- Assessed how well the systems meet intended goals for water conservation and sustainability.

Comprehensive Data Collection and Analysis of Emergency Management Resources Across Texas Cities **06/2024 - 08/2024**

- Collected and organized emergency management data and contracts for all Texas cities.
- Compiled key contacts and resources to support disaster response and recovery efforts.
- Contributed to a platform enhancing disaster preparedness for Texas communities and businesses.

Extracurricular Activities

Vice President, *North Bengal Student Welfare Society, University of Barishal* **11/2018 – 10/2019**

- Organized and managed student welfare programs, including workshops, seminars, and cultural activities.

Central Observer, *BADHAN (Voluntary Blood Donor's Organization), University of Barishal* **02/2018 – 01/2019**

- Oversaw and executed administrative duties and monthly audit processes for the BADHAN Centre Committee.

Treasurer, *BADHAN (Voluntary Blood Donor's Organization), University of Barishal* **02/2017 – 01/2018**

- Secured funding through opportunity identification, fundraising campaigns, and accurate financial record management.

Awards

William P. Hobby Award, *William P. Hobby Center for Public Service* **05/2025**

- Awarded for outstanding graduate-level research that demonstrates excellence in the field of public administration.

Francis Rich & William P. Hobby Award , *Department of Political Science in partnership with the William P. Hobby Center for Public Service* **05/2024**

- Awarded in honor of the legacy of Dr. Francis M. Rich, Jr., for strong academic potential and a commitment to serving their communities through public administration.

Mediation Certificate, *Texas State University* **01/2024**

- Awarded for the successful completion of the Alternative Dispute Resolution (ADR) course with outstanding results.